This “open-source” Volunteer Toolkit 2.0 is for our volunteers and nonprofit partners: to help you register new voters quickly and efficiently and to support new voters in get-out-the-vote and ongoing civic engagement around issues that matter to them. Registering millennials and other under-represented groups to vote is tough! It will take all of us to puzzle out what works and what doesn’t in motivating people to vote and participate in the civic life of our community. Watch for opportunities to help shape this Toolkit so that it works even better over time. Together we can build a more inclusive and vibrant democracy.

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SALT LAKE COUNTY VOTER REGISTRATION FORM

Eligibility
1. Are you a citizen of the United States? □ Yes □ No
   (If you checked "NO" in response to this question, do not complete this form)

   Will you be at least 18 years of age on or before Election Day? □ Yes □ No
   (If you checked "NO" to the above question, proceed to the next question)

   Are you 16 or 17 years of age and preregistering to vote? □ Yes □ No
   (If you checked "NO" in response to this question, do not complete this form)

Personal Information
2. Last Name __________ First Name __________ Middle Name __________

   Date of Birth (required - month/day/year) __________ Place of Birth (required - state or country) __________

   Place of Naturalization (if applicable) __________ Date of Naturalization __________

   Phone Number (optional) __________ Email Address (optional) __________

Address
3. Street Address (primary physical residence - no P.O. Box) __________ Apartment # __________

   City __________ State __________ Zip Code __________

   Mailing Address (if P.O. Box or different from above) __________ Apartment # __________

   City __________ State __________ Zip Code __________

Identification
4. Utah Driver License or State Identification Card Number ____________________________ - OR -
   Last Four Digits of Social Security Number (If Driver License # not provided) XXX - XX -

   □ Unaffiliated □ Constitution □ Democrat □ Green □ Independent American

   □ Libertarian □ Republican □ United Utah □ Other (please specify) __________

Optional Information
5. Previous Registration: Name on Previous Registration ____________________________

   Address on Previous Registration (if known) ____________________________

   Marque aquí si le gustaría recibir los materiales de votación en español □ sí

    Signature Required
    (Read before signing)

7. Voter Declaration: I do swear (or affirm), subject to penalty of law for false statements, that the
   information contained in this form is true and that I am a citizen of the United States and a resident
   of the State of Utah, residing at the above address. I will have resided in Utah for 30 days
   immediately before the next election. I am not a convicted felon currently incarcerated for
   commission of a felony.

   Citizenship Affidavit: I hereby swear and affirm, under penalties for voting fraud set forth in Utah
   Code Section 20A-2-401, that I am a citizen and that to the best of my knowledge and belief
   the information above is true and correct.

   In accordance with section 20A-2-401, penalty for willfully causing, procuring, or allowing yourself to be registered to
   vote if you know you are not entitled to vote is up to one year
   in jail and a fine of up to $2,500.

    Signature ____________________________

    Date ____________________________

Classification of Voter Records As Public Information
The following information is public information as required by Utah state law.
Your driver’s license or identification card number, social security number, email address, and date of birth are confidential. A voter’s month and year
of birth can be accessed by government officials, government employees, political parties, health care providers, insurance companies, financial institutions
and other qualified persons.

You may request that your entire voter registration record be classified as a private record by indicating here:
□ Yes, I would like to request that my voter registration record be classified as a private record.
State of Utah Voter Registration Form

Voter Instructions - You can also register to vote online at voter.utah.gov

You may use this form to:
- Register to vote in Utah
- Preregister to vote if you are 16 or 17 years of age
- Change your name or address on your voter registration record
- Affiliate with a party or change your party affiliation

To register to vote in Utah, you must:
- Be a citizen of the United States
- Have resided in Utah at least 30 days immediately before the next election
- Be at least 18 years of age on or before the next election, OR
- Be 17 years of age but will be at least 18 years of age on or before the next general election

Mail-in registration instructions:
- Complete all required information; if not applicable write “N/A.”
- If you have registered to vote with a different name or address, complete the change of information section.
- One of the following is required: a Utah Driver License number, a Utah State Identification number, or the last four digits of your Social Security number. If you do not have a Utah Driver License or a Utah State Identification card, please write “None” in the space designated for a Utah Driver License or Utah State Identification and fill in the last four digits of your Social Security number.
- Read the voter declaration and citizenship affidavit and sign and date below.

Deadline for submitting this form:
- By Mail: This form must be postmarked at least 30 days before an election to be eligible to vote in that election (see the back of this form).
- Walk In: This form must be delivered in person to your county clerk at least 7 days before the election to be eligible to vote in that election.

Please note:
- If you are qualified and the information on your form is complete, your county clerk will mail confirmation of your registration to you.
- You may apply to the lieutenant governor or your county clerk to have your entire voter registration record classified as private.
- You must present valid voter identification to the poll worker before voting, which must be a valid form photo identification that shows your name and photograph, or, (2) different forms of identification that show your name and current address.
- For more information contact your county clerk (see the back of this form) or the Lieutenant Governor’s Office at vote.utah.gov or 1-800-995-VOTE.

In accordance with Utah code section 20A-2-401, the penalty for willfully causing, procuring, or allowing yourself to be registered or preregistered to vote if you know you are not entitled to register or preregister to vote is up to one year in jail and a fine of up to $2,500.

Reason(s) for completing this form (optional)
- New Registration
- Address Change
- Name Change

Are you a citizen of the United States of America?
- Yes
- No

If you checked “No” to the above question, do not complete this form.

Will you be at least 18 years of age on or before election day?
- Yes
- No

If you checked “No” to the above question, are you 16 or 17 years of age and preregistering to vote in a later election?
- Yes
- No

If you checked “No” to both of the prior two questions, do not complete this form.

Last Name

First Name

Middle Name

Name at Birth (if different than above)

Place of Naturalization (if applicable)

Date

Physical Address (required, principal place of residence, no P.O. Box)

County

City

State Zip Code

Mailing Address (if different from physical)

County

City

State Zip Code

Phone Number (optional)

Date of Birth (required, month/day/year)

Place of Birth (required, state or country)

Utah Driver License or Identification # AND/OR Last 4 Digits of Social Security #

Email Address (optional)

Political Party Affiliation: (optional)
- Constitution
- Democratic
- Green
- Independent American
- Libertarian
- Republican
- United Utah
- Unaffiliated (no party preference)
- Other (specify)

Would you like to receive your ballot by mail on an on-going basis? (read declaration)
- Yes
- No

I am a person with a disability (optional)
- Yes
- No

Would you like to classify your registration as a private record?
- Yes
- No

If previously registered and/or changing personal information, also fill out this section.

Name on Previous Registration

Address on Previous Registration

City State Zip

Never registered in State of Utah

Read and Sign below

Voter Declaration: I do swear (or affirm), subject to penalty of law for false statements, that the information contained in this form is true and that I am a citizen of the United States and a resident of the State of Utah, residing at the above address. Unless I have indicated above that I am preregistering to vote in a later election, I will be at least 18 years of age and will have resided in Utah for 30 days immediately before the next election. I am not a convicted felon currently incarcerated for commission of a felony.

Citizenship Affidavit: I hereby swear and affirm, under penalties for voting fraud set forth below in Utah Code Section 20A-2-401, that I am a citizen and that to the best of my knowledge and belief the information above is true and correct.

Vote By-Mail: (only if requested): I am a qualified elector, residing at the address above and I am applying for an official absentee ballot to be sent to me and voted by me at each election in which I am eligible to vote.

Signature

Today’s Date

OFFICE USE ONLY

Type of ID

Voting Precinct

Voting ID #

Type: Mail Form Date: 05/18
IMPORTANT INFORMATION FOR UTAH

VOTER REGISTRATION DEADLINES

By Mail Registration Deadlines
Voter registration forms must be postmarked at least 30 days before an election in order to be eligible to vote in the upcoming election.

In-Person & Online Registration Deadline
You may register online or in-person at your County Clerk’s Office up to 7 days before the election. You will not be eligible to participate in early voting, but you will be able to vote on election day.

ELECTION VOTING DEADLINES

Primary Election: August 13, 2019
Registration deadline: July 15 (mail) August 6 (online)

General Election: November 5, 2019
Registration deadline: October 7 (mail) October 29 (online)

*You may register to vote in person on election day*

Polling places will be open from 7 a.m. until 8 p.m on Election Day. If you have any questions, please contact your county clerk.

COUNTY CLERK CONTACT ON THE NEXT PAGE
<table>
<thead>
<tr>
<th>County</th>
<th>Clerk Name</th>
<th>Email Address</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beaver</td>
<td>Ginger McMullin</td>
<td><a href="mailto:gingermcmullin@beaver.utah.gov">gingermcmullin@beaver.utah.gov</a></td>
<td>P.O. Box 392, Beaver, UT 84713</td>
<td>435-438-6463</td>
<td>435-676-8239</td>
</tr>
<tr>
<td>Cache</td>
<td>Jill Zollinger</td>
<td><a href="mailto:jill.zollinger@cachecounty.org">jill.zollinger@cachecounty.org</a></td>
<td>179 North Main Street, Suite 102, Logan, UT 84321</td>
<td>435-755-1460</td>
<td>435-755-1980</td>
</tr>
<tr>
<td>Carbon</td>
<td>Seth Oveson</td>
<td><a href="mailto:seth.oveson@carbon.utah.gov">seth.oveson@carbon.utah.gov</a></td>
<td>751 East 100 North St., St. 1100, Price, UT 84501</td>
<td>435-636-3224</td>
<td>435-636-3210</td>
</tr>
<tr>
<td>Daggett</td>
<td>Brian Raymond</td>
<td></td>
<td>P.O. Box 400, Manila, UT 84046</td>
<td>435-784-3154</td>
<td>435-784-3335</td>
</tr>
<tr>
<td>Davis</td>
<td>Curtis Koch</td>
<td><a href="mailto:ckoch@co.davis.ut.us">ckoch@co.davis.ut.us</a></td>
<td>61 S Main St., Farmington, UT 84025</td>
<td>801-451-3550</td>
<td>801-451-3421</td>
</tr>
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<td>Duchesne</td>
<td>Joann Evans</td>
<td><a href="mailto:jevans@duchesne.utah.gov">jevans@duchesne.utah.gov</a></td>
<td>P.O. Box 270, Duchesne, UT 84021</td>
<td>435-738-1228</td>
<td>435-738-552</td>
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<td>Emery</td>
<td>Brenda Tuttle</td>
<td><a href="mailto:brendat@emery.utah.gov">brendat@emery.utah.gov</a></td>
<td>P.O. Box 907, Castle Dale, UT 84513</td>
<td>435-381-3550</td>
<td>435-381-5183</td>
</tr>
<tr>
<td>Garfield</td>
<td>Camille Moore</td>
<td><a href="mailto:gcclerk@mountainwest.net">gcclerk@mountainwest.net</a></td>
<td>55 S Main, Panguitch, UT 84759</td>
<td>435-676-8826</td>
<td>435-676-8239</td>
</tr>
<tr>
<td>Grand</td>
<td>Diana Carroll</td>
<td><a href="mailto:dcarroll@grandcountyutah.net">dcarroll@grandcountyutah.net</a></td>
<td>125 E. Center, Moab, UT 84532</td>
<td>435-259-1321</td>
<td>435-259-2959</td>
</tr>
<tr>
<td>Iron</td>
<td>Jon Whittaker</td>
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<td>P.O. Box 429, Parowan, UT 84761</td>
<td>435-477-8340</td>
<td>435-477-8847</td>
</tr>
<tr>
<td>Juab</td>
<td>Alaina Lofgran</td>
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<td>160 North Main, Nephi, UT 84648</td>
<td>435-623-3410</td>
<td>435-623-5936</td>
</tr>
<tr>
<td>Kane</td>
<td>Karla Johnson</td>
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<td>76 N. Main St., Kanab, UT 84741</td>
<td>435-644-2458</td>
<td>435-644-4939</td>
</tr>
<tr>
<td>Millard</td>
<td>Marki Rowley</td>
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<td>435-743-6223</td>
<td>435-743-6923</td>
</tr>
<tr>
<td>Morgan</td>
<td>Stacy Netz Clark</td>
<td><a href="mailto:sclark@morgan-county.net">sclark@morgan-county.net</a></td>
<td>P.O. Box 886, Morgan, UT 84050</td>
<td>435-829-6176</td>
<td>435-829-6176</td>
</tr>
<tr>
<td>Piute</td>
<td>Kali Gleave</td>
<td><a href="mailto:kgleave@piute.utah.gov">kgleave@piute.utah.gov</a></td>
<td>P.O. Box 99, Junction, UT 84740</td>
<td>435-577-2840</td>
<td>435-577-2433</td>
</tr>
<tr>
<td>Rich</td>
<td>Becky Peart</td>
<td><a href="mailto:bpeart@richcountyut.org">bpeart@richcountyut.org</a></td>
<td>20 South Main, P.O. Box 218, Randolph, UT 84064</td>
<td>435-793-2415</td>
<td>435-793-2410</td>
</tr>
<tr>
<td>Salt Lake</td>
<td>Sherrie Swensen</td>
<td><a href="mailto:sswensen@slco.org">sswensen@slco.org</a></td>
<td>2001 South State Street, Salt Lake City, UT 84190</td>
<td>385-468-7400</td>
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</tr>
<tr>
<td>San Juan</td>
<td>John-David Nielsen</td>
<td><a href="mailto:jnielson@sanjuancounty.org">jnielson@sanjuancounty.org</a></td>
<td>P.O. Box 338, Monticello, UT 84535</td>
<td>435-587-3223</td>
<td>435-587-2425</td>
</tr>
<tr>
<td>Sanpete</td>
<td>Sandy Neil</td>
<td><a href="mailto:sancoclerk@gmail.com">sancoclerk@gmail.com</a></td>
<td>160 N. Main, Manti, UT 84642</td>
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<tr>
<td>Sevier</td>
<td>Steven Wall</td>
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<td>P.O. Box 607, Richfield, UT 84701</td>
<td>435-893-0400</td>
<td>435-893-0496</td>
</tr>
<tr>
<td>Summit</td>
<td>Kent Jones</td>
<td><a href="mailto:kentjones@summitcounty.org">kentjones@summitcounty.org</a></td>
<td>60 N Main, P.O. Box 128, Coalville, UT 84017</td>
<td>435-336-3204</td>
<td>435-336-3030</td>
</tr>
<tr>
<td>Tooele</td>
<td>Marilyn Gillette</td>
<td><a href="mailto:mgillette@tooeleco.org">mgillette@tooeleco.org</a></td>
<td>47 S. Main, Tooele, UT 84074</td>
<td>435-843-3140</td>
<td>435-882-7317</td>
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<tr>
<td>Uintah</td>
<td>Michael Wilkins</td>
<td><a href="mailto:mwilkins@co.uintah.ut.us">mwilkins@co.uintah.ut.us</a></td>
<td>147 East Main, Vernal, UT 84078</td>
<td>435-781-5361</td>
<td>435-781-6701</td>
</tr>
<tr>
<td>Washington</td>
<td>Kim Hafen</td>
<td><a href="mailto:kim.hafen@washco.utah.gov">kim.hafen@washco.utah.gov</a></td>
<td>197 East Tabernacle, St. George, UT 84770</td>
<td>435-634-5712</td>
<td>435-634-5763</td>
</tr>
<tr>
<td>Weber</td>
<td>Ricky Hatch</td>
<td><a href="mailto:rhratch@co.weber.ut.us">rhratch@co.weber.ut.us</a></td>
<td>2380 Washington Blvd., #320, Ogden, UT 84401</td>
<td>801-399-8400</td>
<td>801-399-8300</td>
</tr>
<tr>
<td>Utah</td>
<td>Bryan Thompson</td>
<td><a href="mailto:bryant@utahcounty.gov">bryant@utahcounty.gov</a></td>
<td>100 E. Center, Room 3100, Provo, UT 84606</td>
<td>801-851-8128</td>
<td>801-851-8122</td>
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<tr>
<td>Wasatch</td>
<td>Brent Titcomb</td>
<td><a href="mailto:btitcomb@co.wasatch.ut.us">btitcomb@co.wasatch.ut.us</a></td>
<td>25 North Main, Heber City, UT 84032</td>
<td>435-654-3211</td>
<td>435-654-0834</td>
</tr>
</tbody>
</table>
FREQUENTLY ASKED QUESTIONS (FAQ’s)

What is the age requirement?

Facts To Know
You can register to vote if you will be 18 on or before November 6, 2018. You can pre-register if you are 16.

Can Homeless People Vote?

Yes, they can use their cross streets to register to vote.

Utah Residency Requirement?

Anyone who has lived in Utah 30 days before election, can register to vote in this state.

Do you have to re-register every election?

NO, you do not, only if you have moved since you were last registered.

What if I registered, but did not receive anything?

You should receive a card to confirm your registration within a few weeks of registering. If you do not, you should call your board of elections office and ask them to check if your registration was accepted or check online.

Can I register to vote at my college or university?

Yes. Even if you are already registered at home, we encourage you to register at school. You are much more likely to vote.

And local election officials cannot treat students differently than they treat any other citizen when it comes to voting. (That’s in the U.S. Constitution, baby!) You cannot vote in two places – like at your parent’s house and at school – but if you consider your dorm or address at school your residence, you should register to vote there.

What if you are a felon?

Yes. In Utah, felons can vote once released from prison, even while on parole or probation.
WHAT YOU SHOULD KNOW

In the 2014 mid-term election, Utah ranked near the bottom in voter turnout—below 29%. For millennials the turnout was an embarrassing 8.1%, and 62% of Utah’s people of color did not register to vote. Even in the last Presidential election, only 34% of Utah’s 18-29 year olds voted.

First things first: people can’t vote unless they are registered to vote. (That’s a fact. Look it up.) This guide will help you register your friends, co-workers, and neighbors to vote. Here’s what we’ve got for you:

Step-by-step guide
   Tell us. Tell the World.
   Answers to FAQs
   Quick training guide
   Bonus: register your online community to vote too!

STEP-BY-STEP VOTER REGISTRATION GUIDE

Step 1: Pick a place, date, and time for your registration event.

You know your community. Where and when are the young people most likely to show up, wait in lines, hang out, or simply walk by? Be creative. Some suggestions:

   • Find the scene and be the scene. Your target audience is your friends and people like you. Where are they during the day? Where do they hang out at night? Be there.

   • Where is there a “captive audience?” People are most likely to register when they are killing time as they wait in line outside a bar or at a sporting event or concert or during lunch in the cafeteria.

   • Set up a table in high-traffic areas like public festivals, a strip of nightlife, or a high school football game.

Step 2: Talk to the right people (if necessary).

Like everything else in life, there might be some red tape you need to cut through. It’s not anything to worry about, just make sure you’re covering your bases. Start with these:

   Event organizers know what’s up. After all, they are running the show. Want a table at a festival or the County Fair? Find the right people to ask.

   Concert venues and not the band are in control of who comes, goes, and sets up a table at their events.

   School administrators can tell you who needs to grant permission for registration drives on a high school or university campus.
How many people you need to run a successful event? The more volunteers you have at your table, working a room, canvassing a line, or talking to their friends the more people you are going to register. Plus, it is fun to register voters with your friends.

- **Ask your friends** to help you out. Tell them what you are doing and explain why it is important to you. Your “inner circle” will be there for you.

- **Get online.** Post your event on your Facebook and Twitter. And make sure you post your event with Voterise.org! Email justin@voterise.org and enter the details of your event and we will post it on our website and social media. There may already be other Voterise volunteer members in your area. We can promote your event and help you recruit more volunteers.

[Insider Tip: Titles are free when you are registering voters! If you give your friends individual responsibilities, they will feel a sense of ownership over their “piece of the pie” and will not want to be the one to let the team down. Some examples include the Volunteer Coordinator, who will help build your team, and the Resource Captain, who will be responsible for ensuring that you have all the supplies and voter registration forms that you could ever need.]

**Step 4: Get voter registration forms . . . and figure out what you are going to do with completed forms.**

Where do you get voter registration forms? Great question! You have a few options here:

- You can often download state voter registration forms from the Secretary of State or local board of elections websites.

- Go to your local board of elections or county registrar office to get forms and let them know what you’re doing. Google can help.

- Go to voterise.org to download the National Voter Registration Form. (Note: this form is not accepted in New Hampshire, North Dakota or Wyoming.)

Once you have a stack of completed forms, what do you do with them? Another great question! Scan them to us at justin@voterise.org and afterwards you can take them to the local board of elections or county registrar in person. That’s the best and safest thing to do. Another option: mail them to the local board of elections, county registrar or Secretary of State’s office.

Whatever you decide, make sure the forms get turned in quickly! There are often state laws about how quickly completed forms must be turned in. The fate of all your hard work rests squarely on your shoulders. No pressure.

**Tip: Double check all the forms before you turn them in! Most common errors are forgetting to sign the form and putting the current date in the signature date line.**

[Sidebar: It is always helpful to contact your local election officials – usually the county board of elections or county clerk. They can answer important questions like the appropriate addresses for students living on campus, how quickly completed forms need to be returned, requirements for people running voter registration drives (some states require those running registration drives to get training), critical deadlines, and more.]
**Step 5: Get supplies.**
Make sure you’ve got what you need. Some things you will need:

- Voter registration forms (see Step 4!)
- Clipboards
- Pens
- Envelope or box for completed forms
- Table
- Posters, banners, “register to vote here” signs
- Other schwag: stickers, buttons, t-shirts

**Step 6: Publicize the event**

The tools and networks you utilize every day are the best place to start. Social networks – Facebook and Twitter – will help you spread the word. Also, make sure you post your event with us! Publicizing your event will help recruit volunteers and let potential voters know where they can go to register.

If the registration drive is at a school, tell the campus newspaper and radio station what you are up to. Get a local radio station to come broadcast from your registration event. Other local media outlets may be interested, too. They just need to know it is happening.

**Step 7: Train your volunteers**

Prior to your event – and this can happen at a team meeting days before or 30 minutes prior to your event starting – you’ll want to train your volunteers on the keys to a successful voter registration event. (Don’t worry! We’ll tell you how first.) You go over the tactics needed to register voters and help foster a team atmosphere, set goals, and hold each other accountable. Bottom line: you are doing something

**TRAINING YOUR VOLUNTEERS**
Here’s a quick guide to training your volunteers for some voter registration action. Depending on the size of your group, here are a few things you should do to get the ball rolling:

a. Introductions. Icebreakers are a good opportunity for everyone to get to know each other and laugh together. Each volunteer is doing this for a reason. You can motivate self, each other, and potential registrants by telling them your reason and asking for theirs.

b. Hand out materials: Give everyone their clipboards and voter registration forms and anything else you’ve got for them.

CONTINUED
c. Voter Registration How-To:
   • Walk through how to fill out the voter registration form
   • Point out the common mistakes that people make when filling out their form: (1) forgetting to sign the form, (2) entering today’s date and the registrant’s birthday in the wrong place, and (3) failing to provide a full driver’s license or the last four digits of a Social Security number.
   • Everyone should ask: “Are you registered to vote at your current address?” If the person walking by says yes, ask them if they are sure that they have registered since the last time they moved.
   • Double check the form before they walk away, paying special attention to the common errors listed above.
   • Wrap up: ‘Thanks. We will turn your form in for you tonight. You should be getting a voter card in the mail from your Secretary of State in 4–6 weeks but if you have any questions, you can call your elections office directly. The number as well as lots of good info on the elections is available on our election center at rockthevote.com”


d. Do a demo. Have your volunteers role-play by registering each other to vote. And go through some of the FAQs (see below).

e. Tips for registering voters. Your training is an opportunity to talk about what is going to make your voter registration drive a success. The following ten golden rules will ensure a fun and productive event:

   1. Voter registration forms are gold. Treat them like it.
   2. Don’t stand behind the table. Move around, be assertive and friendly and let everyone see how much you are enjoying this!
   3. Ask everyone to register . . . not just the people that look like you or the people that approach you.
   4. Make sure you have two clipboards on you. While someone is filling out a form, start engaging your next registrant.
   5. Don’t waste time convincing the unconvincible. If you get the feeling someone is just talking to be heard and won’t be talked into registering, move on.
   6. Check the form twice. Make sure the registrant has signed their name in the appropriate spot and has not mixed up their birth date and the current date.
   7. There is a role for everyone. If someone wants to help, let them help. Each person has something to contribute.
   8. “Already registered” is just an excuse. Make sure they are registered at their current address – ask them if they have moved since last registering – and encourage them to register at their school address.
   9. Don’t stand behind the table.

*Make sure you print out these ten golden rules of voter regis-

g. Set a goal for each person and the group. Remember to make them realistic. If volunteers are fanning out into different areas, make sure everyone comes back to a central meeting place at the same time.

h. Register some voters!

   Tips for the group leader:
   • Circulate and check in with people throughout the event
   • Register voters yourself – show them how its done!
   • If a volunteer sees you slacking off, they will slack off as well . . . I promise.
   • After the event, collect all the forms and count them. Announce how the group did against the goals.
   • Thank everyone. Announce the next event and sign people up for it. Be excited! End on a high note! CELEBRATE!
Step 8: Showtime
Game on.

You’ve locked down the where and when. You’ve posted the event on Facebook and the Rock the Vote website. You’ve recruited the volunteers you need. The voter registration forms and supplies are stacked neatly in your home, office, or car trunk. Tomorrow is the big event. What now?

Here’s your checklist:

Pre–game (day before the event)
1. Confirm the logistics for the event with your venue or host organization.
2. Call your volunteers to confirm their attendance.
3. Make sure you’ve got all the voter registration forms, supplies and equipment you need. (Got your voter registration forms? Clipboards? Pens? Signage? Table? Chairs?)
5. Lay out your supplies and make your spot look sweet. Set up your signs, lay out your buttons, rock your t-shirts.
6. Volunteers arrive 30 minutes prior to the start of the event.
7. Train your volunteers. Show them the ropes of registration. And go through the list of FAQs.

Gameday (starts at least one hour before the event)
5. Lay out your supplies and make your spot look sweet. Set up your signs, lay out your buttons, rock your t-shirts.
6. Volunteers arrive 30 minutes prior to the start of the event.
7. Train your volunteers. Show them the ropes of registration. And go through the list of FAQs.

Post–game
9. Thank volunteers, celebrate your achievements, debrief and make plans for the next event.
10. Make another ask. Can the volunteer join you at the same Farmer’s Market next week? Even if they can’t commit, always leave them with a next “touch point” in which you will reach out to them again.
11. Turn the completed voter registration forms to the elections office within 24 hours.

[Insider tip: The key to getting volunteers to keep coming back is to make them realize that they had an impact. The key to making them feel like they had an impact is to set realistic expectations. Generally, an average volunteer collects three to five voter registration forms in an hour at a heavily trafficked place. Sometimes less.

Not only is that perfectly okay, but it is a huge deal! Let your volunteers know this, especially if they feel like they “only got four forms.” Because of their hard work, four new people can vote. That is huge. People fight wars and die for that right and you just gave it to four people.]

TELL US. TELL THE WORLD.

If you haven’t figured it out, voter registration is a pretty big deal. We want to highlight your work and use it to inspire other young people from around the country to register voters in their community. After the completion of any event posted on live.rockthevote.com, you will receive an automated email that will give you the option of submit pictures, video, and even a blog. We would love to help you write a short blog entry about your experience. We would like it, but your mother would love it even more.
State of Utah Voter Registration Form

You may use this form to:

- Register to vote in Utah
- Preregister to vote if you are 16 or 17 years of age
- Change your name or address on your voter registration record
- Affiliate with a party or change your party affiliation

To register to vote in Utah, you must:

- Be a citizen of the United States
- Have resided in Utah at least 30 days immediately before the next election
- Be at least 18 years of age on or before the next election, OR
- Be 17 years of age but will be at least 18 years of age on or before the next general election

Mail-in registration instructions:

- Complete all required information; if not applicable write "N/A."
- If you have registered to vote with a different name or address, complete the change of information section.
- One of the following is required: a Utah Driver License number, a Utah State Identification number, or the last four digits of your Social Security number.
- To register to vote with a different name or address, complete the change of information section.
- Read the voter declaration and citizenship affidavit and sign and date below.

Deadline for submitting this form:

- By Mail: This form must be postmarked at least 30 days before an election to be eligible to vote in that election (see the back of this form).
- Walk In: This form must be delivered in person to your county clerk at least 7 days before the election to be eligible to vote in that election.

Please note:

- If you are qualified and the information on your form is complete, your county clerk will mail confirmation of your registration to you.
- You may apply to the lieutenant governor or your county clerk to have your entire voter registration record classified as private.
- You must present valid voter identification to the poll worker before voting, which must be a valid form photo identification that shows your name and photograph, or (2) two different forms of identification that show your name and current address.
- For more information contact your county clerk (see the back of this form) or the Lieutenant Governor’s Office at vote.utah.gov or 1-800-995-VOTE.

In accordance with Utah code section 20A-2-401, the penalty for willfully causing, procuring, or allowing yourself to be registered or preregistered to vote if you know you are not entitled to register or preregister to vote is up to one year in jail and a fine of up to $2,500.

Reason(s) for completing this form (optional)

- New Registration
- Address Change
- Name Change

Are you a citizen of the United States of America?

☐ Yes ☐ No

If you checked "no" to the above question, do not complete this form.

Will you be at least 18 years of age on or before election day?

☐ Yes ☐ No

If you checked "no" to the above question, are you 16 or 17 years of age and preregistering to vote?

☐ Yes ☐ No

If you checked "no" to both of the prior two questions, do not complete this form.

Last Name

First Name

Middle Name

Name at Birth (if different than above)

Place of Naturalization (if applicable)

Date

Physical Address (required, principal place of residence, no P.O. Box)

County

City

State

Zip Code

Mailing Address (if different from physical)

County

City

State

Zip Code

Phone Number (optional)

Date of Birth (required, month/day/year)

Place of Birth (required, state or country)

Utah Driver License or Identification # AND/OR Last 4 Digits of Social Security #

Political Party Affiliation: (optional)

☐ Constitution ☐ Democratic ☐ Green ☐ Independent American ☐ Libertarian
☐ Republican ☐ United Utah ☐ Unaffiliated (no party preference) ☐ Other ________ (specify)

Would you like to receive your ballot by mail on an ongoing basis? (read declaration) ☐ Yes ☐ No

I am a person with a disability (optional) ☐ Yes ☐ No

Would you like to classify your registration as a private record?

☐ Yes ☐ No

If previously registered and/or changing personal information, also fill out this section.

☐ Never registered in State of Utah

Name on Previous Registration Address on Previous Registration

City State Zip

Read and Sign below

Voter Declaration: I do swear (or affirm), subject to penalty of law for false statements, that the information contained in this form is true and that I am a citizen of the United States and a resident of the State of Utah, residing at the above address. Unless I have indicated above that I am preregistering to vote in a later election, I will be at least 18 years of age and have resided in Utah for 30 days immediately before the next election. I am not a convicted felon currently incarcerated for commission of a felony.

Citizenship Affidavit: I swear and affirm, under penalties for voting fraud set forth below in Utah Code Section 20A-2-401, that I am a citizen and that to the best of my knowledge and belief the information above is true and correct.

Vote By-Mail (only if requested): I am a qualified elector, residing at the address above and I am applying for an official absentee ballot to be sent to me and voted by me at each election in which I am eligible to vote.

Signature

Today’s Date

OFFICE USE ONLY

Type of ID

Voting Precinct

Voting ID #

Type: Mail Form Date: 05/18

NOTICE: Voter registration records are considered public under Utah Code § 63G-2-301, excluding driver license or identification card numbers, Social Security numbers, email addresses, and the day of your month of birth. Preregistration records are considered private until the registrant reaches 18 years of age.

The portion of a voter registration form that lists a person’s month or year of birth is a private record, the use of which is restricted to government officials, government employees, political parties or certain other persons.
SALT LAKE COUNTY VOTER REGISTRATION FORM

Eligibility
1. Are you a citizen of the United States? [☐ Yes ☐ No]
   [If you checked “NO” in response to this question, do not complete this form]
2. Will you be at least 18 years of age on or before Election Day? [☐ Yes ☐ No]
   [If you checked “NO” to the above question, proceed to the next question]
3. Are you 16 or 17 years of age and preregistering to vote? [☐ Yes ☐ No]
   [If you checked “NO” in response to this question, do not complete this form]

Personal Information
2. Last Name __________________________ First Name __________________________ Middle Name __________________________
   Date of Birth (required - month/day/year) ________________ Place of Birth (required - state or country) ________________
   Place of Naturalization (if applicable) __________________________ Date of Naturalization __________________________
   Phone Number (optional) __________________________ Email Address (optional) __________________________

Address
3. Street Address (primary physical residence - no P.O. Box) __________________________
   Apartment # __________________________ City __________________________ State __________________________ Zip Code __________________________
   Mailing Address (if P.O. Box or different from above) __________________________
   Apartment # __________________________ City __________________________ State __________________________ Zip Code __________________________

Identification
4. Utah Driver License or State Identification Card Number __________________________
   OR - Last Four Digits of Social Security Number (if Driver License # not provided) XXX-XX-
   (Utah Driver License or State Identification Card Number)

Party Affiliation
5. ☐ Unaffiliated
   ☐ Constitution ☐ Democrat ☐ Green ☐ Independent American
   ☐ Libertarian ☐ Republican ☐ United Utah ☐ Other (please specify) __________________________

Optional Information
6. Previous Registration: Name on Previous Registration __________________________
   Address on Previous Registration (if known) __________________________
   Marque aquí si le gustaría recibir los materiales de votación en español ☐ sí

Voter Declaration
7. I do swear (or affirm), subject to penalty of law for false statements, that the information contained in this form is true and that I am a citizen of the United States and a resident of the State of Utah, residing at the above address. I will have resided in Utah for 30 days immediately before the next election. I am not a convicted felon currently incarcerated for commission of a felony. ☐

Citizenship Affidavit: I hereby swear and affirm, under penalties for voting fraud set forth in Utah Code Section 20A-2-401, that I am a citizen and that to the best of my knowledge and belief the information above is true and correct. In accordance with section 20A-2-401, penalty for willfully causing, procuring, or allowing yourself to be registered to vote if you know you are not entitled to vote is up to one year in jail and a fine of up to $2,500.

Signature
8. Signature __________________________
   Date __________________________
   Month/Day/Year __________________________

Classification of Voter Records As Public Information
☐ Yes, I would like to request that my voter registration record be classified as a private record by indicating here:

Some of the information you provide on this form is public information as required by Utah state law. Your driver license or identification card number, social security number, email address, and date of birth are confidential. A voter's month and year of birth can be accessed by government officials, government employees, political parties, health care providers, insurance companies, financial institutions and other qualified persons.

You may request that your entire voter registration record be classified as a private record by indicating here:
## PRINTABLE FLYERS & POSTERS

### Printable Content for Events

- Voter Registration Text Handouts (English)
- Voter Registration Text Handouts (Spanish)
- Signup Sheets
- Voterise Registration Poster (English)
- Voterise Registration Poster (Spanish)
- State of Utah Registration Form
- Salt Lake County Registration Form

### Post Event Data Tracker

- Voter Registration Tracker

### Useful Web Content

- Social Media Images
- Sample Facebook Posts
- Sample e-mail Scripts

## RESOURCES

- Voterise Website
- State of Utah Voting Website
- County Contact Information
FORMULARIO DE REGISTRO DE VOTANTE DEL CONDADO DE SALT LAKE

**Elegibilidad**

1. ¿Es usted ciudadano de los Estados Unidos?  
   (Si usted marcó "NO" como respuesta a esta pregunta, no responda este formulario)

   □ Sí  □ No

2. ¿Tendrá usted al menos 18 años de edad al momento o antes del Día de Elecciones?  
   (Si usted marcó "NO" a la pregunta anterior, continúe a la siguiente pregunta)

   □ Sí  □ No

3. ¿Has usado 16 o 17 años de edad y se está registrando adelantada para votar?  
   (Si usted marcó "NO" como respuesta a esta pregunta, no complete este formulario)

   □ Sí  □ No

**Información Personal**

2. Apellido  Nombre  Segundo Nombre  
   Last Name  First Name  Middle Name

3. Fecha de Nacimiento (requerida - mes/día/año)  Lugar de Nacimiento (requerido - estado o país)
   Date of Birth (required - month/day/year)  Place of Birth (required - state or country)

4. Lugar de Naturalización (si se aplica)  Fecha de Naturalización
   Place of Naturalization (if applicable)  Date of Naturalization

5. Número de Teléfono (opcional)  Correo Electrónico (opcional)
   Phone Number (optional)  Email Address (optional)

6. Dirección (lugar principal de residencia - no P.O. Box)  Apartamento #
   Street Address (primary physical residence - no P.O. Box)  Apartment #

7. Dirección Postal (si es P.O. Box o distinta de la anterior)  Apartamento #
   Mailing Address (P.O. Box or different from above)  Apartment #

8. Ciudad  Estado  Código Postal
   City  State  Zip Code

9. Identificación (Número de Licencia de Conducir de Utah o de Tarjeta de Identificación del Estado)
   - O -  Cuatro Últimos Dígitos de su Número de Seguro Social
   (Si el # de licencia de conducir no es provisto)

10. Partido Político (Opcional)
    □ Sin Afiliación  □ Constitución  □ Demócrata  □ Verde  □ Americano Independiente
        □ Libertario  □ Republicano  □ Unido Utah  □ Otro (por favor especifique)

11. Información Opcional
    □ Registro Anterior
    Nombre en el Registro Anterior
    Dirección en el Registro Anterior (si es conocida)
    Marque aquí si le gustaría recibir los materiales de votación en español

12. Firma Requerida
    (Lea antes de firmar)
    Firma

13. Fecha  
    Month/Day/Year

14. Clasificación de los Registros de Votantes Como Información Pública
   (Cómo hacer que su información sea privada)
   Parte de la información que usted proporciona en este formulario es información pública de acuerdo con la ley del estado de Utah. Los números de licencia de conducir o tarjeta de identificación, número de seguro social, dirección de correo electrónico, y fecha de nacimiento son confidenciales. El mes y año de nacimiento se puede acceder por funcionarios del gobierno, empleados del gobierno, partidos políticos, profesionales de salud, compañías de seguros, instituciones financieras u otras personas cualificadas.

   Usted puede solicitar que su registro de inscripción de votante completo sea clasificado como un registro privado por indicando aquí:

   □ Sí, quisiera pedir que mi registro de inscripción de votante sea clasificado como un registro privado.
Solicitud de Registro de Votante del Condado de Salt Lake

Individuales o grupos pueden utilizar este libro para realizar campañas de registro de votantes. Todos los formularios deben ser devueltos a la Secretaría del Condado de Salt Lake, División de Elecciones al menos 30 días antes de una elección. Los solicitantes deben completar todos los campos requeridos y firmar el formulario.

Use este formulario para:
- Registrarse para votar en el Condado de Salt Lake.
- Cambiar su nombre o dirección en su registro de inscripción de votante.
- Registrarse en un partido político o cambiar su afiliación a un partido político.
- Registrarse adelantada para votar si tiene 16 o 17 años de edad.

Para registrarse para votar usted debe:
- Ser ciudadano de los Estados Unidos.
- Haber residido en Utah por lo menos 30 días inmediatamente antes de las próximas elecciones.
- Be at least 18 years old or before the next election.

Visite www.GOT-VOTE.org para:
- Revisar el estado de su registro
- Encontrar opciones para entregar boletas
- Encontrar lugares de votación adelantada y centros de votación del Día de las Elecciones
- Ver una boleta de muestra

Una Tarjeta de Información para el Votante será enviada a solicitantes dentro de dos semanas después de recibir el formulario en la División de Elecciones.

Por favor llame al 385-GOT-VOTE (385-468-8683), o envíe un correo electrónico a GOT-VOTE@slco.org si tiene alguna pregunta.